

SAL EDUCATION
Opp, Science City, Vil. Bhadaj, Ahmedabad 380060

RULES AND REGULATIONS

1. Every student should carry his/her identity card and should be produced when demanded.
2. It is mandatory for the students to attend the classes, prayer sessions on all working days from the start to the end of the semester. Absence due to illness or unavoidable circumstances shall be considered only if application supported with medical certificate or leave application from parents depending upon the circumstances are submitted to the Principal.
3. No students will be allowed to leave the campus during working hours without written permission of the Head of the department/ Principal.
4. All students should keep the campus neat and clean.
5. No students should use Mobile phones within the campus. Defaulters will be penalized.
6. No students will bring valuables like ornaments etc. The Institute will not be responsible for losses, if any.
7. No students should be in the possession of any intoxicant materials or consume such things and if any one found to have violated this instruction, the admission of such student will be cancelled.
8. Students should not involve into any political activities within the campus.
9. Causing disfiguration or loss, to the properties of the institute or belonging of the staff members or students, should be rectified by the parents or the guardians.
10. Students should handle the books in the Library carefully. Damage to the books, if any, will attract penalty/recovery of the cost of the books/replacement of the book with a new volume by the individuals/involved.
11. The students individually or in groups should be polite and show respect to the faculty as well as to the staff members of the institute. The students, as may be given by teachers from time to time, should follow instructions in connection with academic or other matters scrupulously. Students should not participate in activities that may cause harm to the academic environment or which harm the teachers-student relation.
12. Action of any individual, group or wing amounts to interference in the regular administration of the college, is Prohibited. Disciplinary action will be taken against such persons.
13. Vehicles should be parked in proper way at the allotted space.
14. Use of Helmet is compulsory. If anybody comes to the institute without helmet in two-wheeler will not be allowed to enter into campus.
15. Sports materials should be handled carefully. Damage, if any, would be recovered from the students responsible for the damage.
16. Students should pay the fees within the stipulated period of time as informed through circulars.
17. 75% Attendance in theory and 100% in practical is compulsory for appearing for university examination and therefore, no compromise will be entertained.
18. **Ragging of any kind is banned and therefore no body will involve in this activities. If anybody found involved in ragging activities will be penalized up to rustication.**
19. As per the GR of Education Dept. No. DEM/102002/1-S dated 13/03/2003, issuance of No Objection Certificate for Transfer to another Institute/University will be the whole discretion of the Management. Any legal proceedings or legality will not be entertained.

Whenever a student or students are found to be guilty of violating the instructions specified above or of other specific instructions issued by the Gujarat Technological University and the Institute, they are liable to disciplinary actions such as fine, suspension as may be imposed by the Principal. The Disciplinary action taken by the Principal in the regard shall be final and binding.

Signature of the student _____
Name of the student _____
Mobile No : _____

Parents signature: _____
Name of the parents: _____
Mobile No: _____